

RT275-1-2024

Y AND DELIVERY OF SPEECH THERAPY, ASSISTIVE DEVICES,  
D ACCESSORIES TO THE STATE FOR THE PERIOD ENDING  
30 NOVEMBER 2027

NON- COMPULSARY BRIEFING SESSION

PRESENTED BY:

LEBOGANG MOSUWE

*TRANSVERSAL CONTRACTING*

Date: 3 FEBRUARY 2025



treasury

ry  
SOUTH AFRICA



**STAY  
SAFE**

VACCINATE TO SAVE SOUTH AFRICA

**RT275-1-2024**

**SUPPLY AND DELIVERY OF SPEECH THERAPY, ASSISTIVE DEVICES, AND ACCESSORIES  
TO THE STATE FOR THE PERIOD ENDING 30 NOVEMBER 2027**

**Agenda**

1. Welcome and Introduction
2. Bid Timelines
3. Background
4. Participating Departments
5. Objectives of the contract:
6. Evaluation Criteria
7. Bid Submission and Format of Submission
8. Q&A

RT275-1-2024

**SUPPLY AND DELIVERY OF SPEECH THERAPY, ASSISTIVE DEVICES, AND ACCESSORIES  
TO THE STATE FOR THE PERIOD ENDING 30 NOVEMBER 2027**

**2. BID TIMELINES**

BID ACTIVITY	DUE DATE
Advertisement in E-tenders website	27 January 2025
Non-Compulsory briefing session	3 February 2025
Bid Validity period	180 Days from the closing date of the bid
Bid Closing Date	10 February 2025
Communication channels	Attention: Contract Manager Email: Demand.Acquisition2@treasury.gov.za
Deadline for Queries, Question and Answers	7 February 2025 at 16:00

## **RT275-1-2024**

### **3. Background**

RT275-1-2024 is a supplementary bid to the main bid RT275-2024 .

### **4. Participants to the contract:**

As per the Special Conditions of Contract paragraph( Refer to par 9)

### **5. Objectives of the contract:**

To arrange the RT275-1-2024 transversal contract for the supply and delivery of speech therapy, assistive devices and accessories to the State for a period ending 30 November 2027.

RT275-1-2024

**SUPPLY AND DELIVERY OF SPEECH THERAPY, ASSISTIVE DEVICES, AND ACCESSORIES  
TO THE STATE FOR THE PERIOD ENDING 30 NOVEMBER 2027**

## **6. Evaluation Criteria**

<b>Phase 1</b>	<b>Phase 2</b>	<b>Phase 3</b>	<b>Phase 4</b>
<b>Administrative Evaluation</b>	<b>Mandatory requirements</b>	<b>Technical Compliance</b>	<b>Price and Specific Goals</b>
Compliance to the legislative and another bid requirements	Compliance with mandatory and other bid requirements	Compliance to the item technical specifications	Bids evaluated in terms of the 90/10 preference system

# RT275-1-2024 Evaluation Criteria

## PHASE 1: Administrative Requirements

Bidders are required to submit the required documents , which must be completed in full.

- a. SBD 1 – Invitation form to bid.
- b. Proof of Authority – This is a company resolution for the capacity under which this bid is signed as per SBD 1.
- c. SBD 4 – Bidders Disclosure
- d. SBD 5 – The National Industrial Participation Programme
- e. SBD 6.1 – Preference points claim form
- f. TCD 13 and 13.1 Authorisation Declaration
- g. Central Supplier Database
- h. Written Confirmation to disclose tax status
- i. Company registration documents issued by CIPC
- j. Copy of Identity Document (Directors/Owners)

# RT275-1-2024 Evaluation Criteria

## PHASE 2: Mandatory Requirements

- a. Pricing Schedule
- b. The pricing schedule (see **Annexure B**) provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed without changing the structure thereof. All pricing offered must be on a national level

## PHASE 3: Technical Compliance Evaluation

During this phase bidders' response will be evaluated based on technical requirements. Non-compliance to all the evaluation requirements below will result in disqualification of line-item being evaluated.

### 6.4.2 Compliant with item Standards/Specifications Requirements

- 6.4.2.1 Items must comply with technical specifications (Annexure A) as stated in the bid document of each item. The technical specification as per the pricing schedule is a summary description and the attached Annexure A is the detailed technical Specification of all the items. Non-compliance to the technical specification requirement will invalidate the items to which the compliance is not adhered.

# RT275-1-2024

## PHASE 3: Technical Compliance Evaluation

### 6.4.3 Warranty / Guarantee Periods and Repair of Equipment

6.4.4 A minimum warranty/guarantee of 24 months is required on all electronic devices from the date of delivery.

6.4.5 Sufficient spare parts for electronic equipment must be available for a minimum period of 5 years from when the equipment has been procured.

### 6.4.6 Type Approval Certificate issued by ICASA.

6.4.6.1 Where required as indicated on the technical specification Annexure A, bidders are required to submit a Type Approval Certificate as proof of compliance to adhere to section 35 (1) of the Electronic Communications Act. Items that require a Type Approval Certificate are indicated on the technical specification.

6.4.6.2 Bidders has until 14 February 2025 to submit the type approval certificate issued by ICASA to National Treasury via email to [Lebogang.Mosuwe@treasury.gov.za](mailto:Lebogang.Mosuwe@treasury.gov.za) / [Demand.Aquisition2@treasury.gov.za](mailto:Demand.Aquisition2@treasury.gov.za). Items which the proof of compliance (type of approval certificate) from ICASA is not submitted for the relevant item will be disqualified.



# RT275-1-2024

## PHASE 3: Technical Compliance Evaluation

### 6.4.7 Certification of Information Technology Devices by State Information Technology Agency (SITA)

- 6.4.7.1 Where required as indicated in the technical specification requirements (Annexure A), bidders must submit a certificate issued by SITA.
- 6.4.7.2 Bidders has until 14 February 2025 to submit the certificate issued by SITA to National Treasury via email to [Lebogang.Mosuwe@treasury.gov.za](mailto:Lebogang.Mosuwe@treasury.gov.za) /[Demand.Aquisition2@treasury.gov.za](mailto:Demand.Aquisition2@treasury.gov.za). Items which the SITA certificate is not submitted for the relevant item will be disqualified.

# RT275-1-2024

## 6.4.8 Quality Assurance Requirements

6.4.8.1 Bidders must submit at the closing date and time of bid, valid Quality Assurance Certificates (QAC) ISO 9001 to confirm compliance for all items. The holder of the certificates must be the original manufacturer of the product offered. Failure to submit the QAC will invalidate the items which the certificate is not submitted.

## 6.4.9 Authorization Declaration

6.4.9.1 Any bidder who is not an original manufacturer of the product offered as per the pricing schedule, must submit a valid Third-Party Undertaking letter (template provided as TCBD 13.2) in full for all relevant goods or services. The letter of undertaking from the manufacturer must comply with and include but not be limited to the following:

- a) Item(s) number, item description and brand/model name.
- b) The letter must be on the original manufacturer's letterhead, dated and signed.
- c) Letter must be not older than the advertisement date at the closing date and time of bid
- d) The letter must have the contact's name, physical and postal address, telephone, and email details and the capacity with which a person is signing the letter.
- e) All the information on the letter must be in English.

# RT275-1-2024

## PHASE 3: Technical Compliance Evaluation

6.4.9.2 Letter of undertaking must be from an Original Product Manufacturer (OPM) OR authorized importer/distributor that the service or product is offered. In the case where the letter of undertaking is from an authorized importer/distributor, proof from OPM/ OEM authorizing the importer or distributor must also be submitted with the bid at the closing date and time of the bid. The authorization letter of undertaking must not be older than the advertisement date of the bid.

# RT275-1-2024

## PHASE 3: Technical Compliance Evaluation

### 6.4.10 Manufacturers Technical Specification-Brochures

6.4.10.1 Bidders must submit online with the bid, at the bid closing date and time of bid, a manufacturer's technical specification (brochure) for all devices/equipment offered, **preferably in colour**, with fully comprehensive product technical specification information. The brochure must indicate the product name and description, make/model, device images and all information required to verify compliance with technical specification requirements

# RT275-1-2024

## 6.4.11 Samples Submitted for Visual Screening

6.4.11.1 All items must comply with the technical specification (Annexure A) as provided in this bid as stated in the technical specification detail of each item. Failure to comply will invalidate the items concerned.

6.4.11.2 Bidders that have complied with the Phase 2 evaluation above will be required to submit samples for visual screening to confirm compliance with technical specifications. Failure to submit the samples as required will invalidate the bid for the items for which samples are not submitted.

6.4.11.3 Where applicable, a guidance in terms of product presentation for the ICT Apps will be provided to the shortlisted bidders.

6.4.11.4 Sample Submission – Short listed bidders will be requested to submit samples as follows:

**Date: 10 February 2025**

**Venue: National Treasury, 240 Madiba Street, Pretoria, Floor 8.**

**Contact Person: Lebogang Mosuwe, Cell: 060 998 5506, Email: [Lebogang.Mosuwe@treasury.gov.za](mailto:Lebogang.Mosuwe@treasury.gov.za)**

# RT275-1-2024

## 6.5 PHASE 4: PRICE AND SPECIFIC GOALS

### 6.5.1 Pricing Schedule and structure requirements

6.5.1.1 Prices quoted must be furnished based on “delivered to State facility” country-wide inclusive of VAT.

6.5.1.2 The pricing schedule provided in this bid forms an integral part of the bid document and bidders must ensure that it is completed without changing the structure thereof. Bidders are required to complete a mandatory Pricing Schedule as a response to how much the items offered will be charged.

# RT275-1-2024

The following goals will be used to calculate the points for specific goals out of 10 points:

GOALS	POINTS
Preference points for equity ownership by historically disadvantaged Individuals who, due to the apartheid policy that had been in place had no franchise in national elections prior to the introduction of the Constitution of the RSA, 1983 (Act 110 of 1983) or the Constitution of the RSA, 1993 (Act 200 of 1993), (“the Interim Constitution”) and or	5
Other specific goals (RDP goals)  - Local Manufacturing (locally produced product)	5

## 7.4 SUBMISSION OF BIDS: ONLINE BID SUBMISSION

7.4.1 Bidders must submit their bids online through the e-Tender Publication portal. Manual or hardcopy bids are not acceptable.

7.4.2 The online e-Tender publication portal can be accessed at this link:  
<https://www.etenders.gov.za>

7.4.2.1 The link to the guide for online bid submission is as follows:  
<https://www.youtube.com/watch?v=bqRyX0JsRJE>

7.4.2.2 Bidder must contact the e-tender call centre for any assistance regarding Online bid submission at (012) 406 9222 or email  
[eTenders@treasury.gov.za](mailto:eTenders@treasury.gov.za)



## **SUBMISSION OF BIDS: ONLINE BID SUBMISSION**

7.4.2.3 Bidders must adhere to all the rules for the online bid submission.

7.4.2.4 Bidders' attention is drawn to the sequential submission format as per the checklist in Table 1.

7.4.2.5 The Technical Specifications (Annexure A) and Pricing Schedule (Annexure B) should be in an XLSX Excel sheet format and not any other format.

7.4.2.6 Non-compliance with online bid submission WILL invalidate the bidder's response.

## **7.5 LATE BIDS**

7.5.1 Bids received after the closing date and time at the TIC will NOT be accepted for consideration and where practical, be returned unopened to the bidder.

# Questions and Answers???

- ☐ Questions?
- ☐ Answers?